

Berkeley College Library

Keep Track of Your Sources - for APA format

Name _____

Identify a resource. Use this worksheet to record the relevant elements of the citation for
(Check one) a web site____, book or e-book____, journal or e-journal____ or other document____

Note: All the elements listed will not be available for any one citation

Author: (Last name, first initial) Author, A. Author, A. & Author A. Editor: Editor, A., (Ed.) or Name of organization – this is also known as a corporate author	
Publication date or Use (n.d.) for no date Examples: 2011 2011, May 5	
Article Title, Book chapter or web page name	
Journal Name, Book title or web site name	
For books: Edition of book, if available Example: (2 nd ed.)	
For books: City of publication and Publisher Example: Philadelphia, PA: Lippincott	
For journals: Volume, issue number Example: Vol. 2(24)	
Page numbers, if available Example: pp. 2-5	
For online resources: Web site address (URL) or digital object identifier (doi)	